

## Landlord Credit Bureau – Consumer Request for Free Tenant Record

Instructions:

- 1. This form must be completed and submitted with supporting documentation to receive a copy of your Landlord Credit Bureau Tenant Record. Required fields are marked with an asterisk.
- 2. Attach clear copies of the following documentation to verify your identity
  - a. One piece (front and back) of valid, non-expired Government-issued identification, showing your name, date of birth, and your current home address. Examples of acceptable documentation include:
    - i. Driver's license
    - ii. Passport
    - iii. Citizenship card
    - iv. Permanent resident card
    - v. Birth Certificate
  - b. One document confirming the name and address on the ID (e.g. Utility, Phone, Cable, Internet, or Financial Statements).

Note: By choosing to send and have such information sent via email, you accept full responsibility for the security of such information and the risk of such being intercepted by a 3<sup>rd</sup> party when in transit between LCB and you. We recommend that you black out any details that are not required to verify your identity.

3. Send the completed form and supporting documentation to <a href="mailto:support@landlordcreditbureau.com">support@landlordcreditbureau.com</a> or mail the forms to:

Canada: Landlord Credit Bureau Attn: Legal & Privacy 19567 Fraser Hwy, Box 361, Surrey, B.C. V3S 9A4 Canada

USA: LCB Rent Reporting Ltd. Attn: Legal & Privacy 1900 W Gray St, Unit 130946 Houston TX, 77019 USA

4. If no Tenant Record is found, you will receive an email notifying you that no record was found.



## Landlord Credit Bureau Request for Tenant Record

Personal Information:				
First Name*	Middle Name	e Last Name	<u>,</u> *	Suffix
Date of Birth (YYYY-MM-DD)*	SIN or SSN			
Email Address*				
Current Address:				
Street #	Street Address (inclu	uding PO Box, RR, Ge	neral Delivery,	Unit/Apt#)*
City*	State/Province*	Zip / Postal*	Country*	
Previous Address (Within the	e last 3 years):			
Street #	Street Address (inclu	uding PO Box, RR, Ge	neral Delivery,	Unit/Apt#)*
City*	State/Province*	Zip / Postal*	Country	
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Individuals in the US can find additional details on their protections under the FCRA below. https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf

If you believe you have been the victim of identity theft or fraud please reach out to the appropriate Credit Bureau and reference the information below.

201410\_cfpb\_summary\_remedying-the-effects-of-id-theft-fcra.pdf (consumerfinance.gov)

Signature:

Signature\*\_\_\_\_\_\_

Date\*\_\_\_\_\_



If your questions are about your Credit Report with another Credit Bureau, please reach out to them directly.

Equifax USA	Equifax Canada		
Equifax Information Services LLC	Equifax National Consumer Relations		
P.O. Box 740241 Atlanta, GA, 30374-0241	Box 190, Station Jean-Talon		
1-866-349-5191	Montreal, QC, Canada, H1S 2Z2		
	1-800-465-7166		

## **TransUnion USA**

TransUnion of Canada

TransUnion Consumer Solutions P.O. Box 2000 Chester, PA, 19016-2000 1-833-395-6938 3115 Harvester Road, Suite 201 Burlington, ON, Canada, L7N 3N8 1-800-663-9980

## **Experian USA**

P.O. Box 4500 Allen, TX 75013 1-888-397-3742